



Department of Energy

Office of Science
Chicago Office
9800 South Cass Avenue
Argonne, Illinois 60439

April 15, 2009

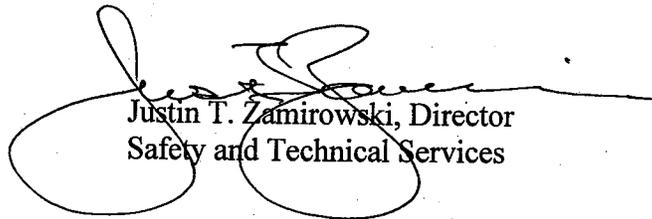
Jon Neuhoff, Director
New Brunswick Laboratory

SUBJECT: QUALITY ASSURANCE (QA) ASSESSMENT OF NEW BRUNSWICK LABORATORY (NBL)

The Office of Science-Chicago Office (SC-CH) will conduct a QA assessment of NBL during the week of June 8, 2009. The assessment will evaluate NBL QA Program implementation in the areas of quality improvement, management assessments, independent assessments, work processes, document control and records management. John Adachi, SC-CH, will serve as the assessment team leader.

Enclosed you will find the assessment plan and the assessment criteria that will be used in the performance of the assessment. Please identify the NBL documents and records that address the assessment criteria and provide these documents and records to the assessment team leader not later than May 13, 2009.

If you have any questions, please contact John Adachi, of my staff, on extension 2-2777.



Justin T. Zamirovski, Director
Safety and Technical Services

Enclosures:

1. Quality Assurance Assessment Plan - New Brunswick Laboratory QA Program
2. Criteria for Quality Assurance Assessment of New Brunswick Laboratory

cc: M. Legel, NBL, w/o encls.

